



MATSYAFED

KERALA STATE CO-OPERATIVE FEDERATION FOR FISHERIES DEVELOPMENT
LIMITED NO. F (T) 738 (MATSYAFED)

OUTBOARD MOTOR DIVISION

ALAPPUZHA-688001

Phone: 0477 2999597 E-mail: obmdivision@gmail.com

No:OBMD/Computers/2025-26

Date : 02.07.2026

QUOTATION NOTICE

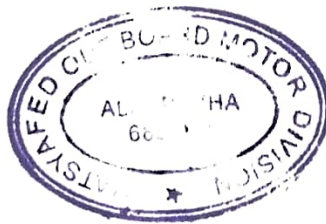
Sealed quotations are invited from reputed firms/contractors for undertaking the **Annual Maintenance Contract (AMC)** of computer systems installed at Matsyafed Out Board Motor Division, Alappuzha. The quotation shall be submitted in a sealed envelope clearly marked as '**Quotation for Computer AMC**' by hand/post to the '**Manager Matsyafed Out Board Motor Division, Alappuzha 688001**', on or before 13.07.2026 at 3.00 pm. The quotations will be opened at 3.30 pm on the same day. Quotations received after the prescribed date and time will not be considered.

Terms and Conditions

1. The AMC-contract will be valid for 12 months from the date of award
2. The AMC type (Comprehensive or Non-Comprehensive) must be clearly mentioned. If non-comprehensive, the product brand/s, model/s and cost of parts/accessories (as listed in Annexure-1) must be quoted separately. All accessories/devices/spare parts used must strictly adhere to the specifications and quality standards mentioned in Annexure-1. In a Comprehensive AMC, spare parts must strictly adhere to the specifications and quality standards mentioned in Annexure-1. Additionally, in a comprehensive AMC, damaged computer parts may be taken by the AMC provider on replacement. Otherwise, such parts must be returned to the Matsyafed OBM Division, Alappuzha after replacement.
3. Prices must be inclusive of all applicable taxes, installation charges, transportation, and other charges. Unit rates must be quoted clearly for each item specified in Annexure-2. No hidden charges will be accepted. Any proposed price adjustments for items in Annexure-2 must be communicated immediately to the office via letter or email. Please note that price increases within a 3-month duration from the date of the quote/previous-price-increase will not be accepted.
4. The vendor must provide email/online ticketing system to register, track, and view the status of computer-related issues. Credentials for online ticketing system must be shared with the IT wing of Matsyafed for monitoring. Email communications must be looped with Matsyafed IT division (it.matsyafed@kerala.gov.in, matsyafedit@gmail.com).
5. Any issue regarding the computers must be resolved within 48 hours of receiving a complaint. Major issues must be resolved within 24 hours.
6. Preventive maintenance, including internal dust cleaning of the CPU cabinet, must be carried out once every four months. During cleaning, CPU and cabinet fan connectors must be detached before using an air blower. If the CPU heat sink is removed for cleaning, fresh thermal paste must be applied between the processor and the heat sink.
7. Minimal required version of Operating System (OS) and software (as per Annexure-2) must be installed upon reinstallation. User data in system and other drives must be backed up and restored. All necessary drivers for attached devices (chipset, display, network, USB, audio, etc.) must be installed post- OS installation.

8. All computer BIOS and firmware must be kept updated to the latest stable version during the AMC period.
9. RAM upgrades must use a minimum of 8GB per unit. 4GB RAM units are acceptable only if the motherboard supports a maximum of 4GB per slot. In case of slow performance due to hard disk issues, SSD must be installed and OS should be installed on the SSD. If SSD is already present, OS should be reinstalled on SSD after preserving user data.
10. For desktops, Ethernet port should be used as the primary network access mode. If Ethernet port is faulty or not feasible due to unavailability of wired connection, USB Wi-Fi adapter may be used. For laptops, Wi-Fi shall be the primary network access mode.
11. Details of all computers, including brand and specifications, are provided in Annexure-4. The AMC provider is permitted to verify the equipment details by visiting the office prior to submission of the quotation.
12. Non-performance, poor performance, or malpractice will lead to termination of contract and non-payment of dues. Matsyafed OBM Division reserves the right to blacklist the firm in case of serious breaches.
13. The AMC amount shall be paid in four installments as follows: 25% upon commencement of the AMC, 25% after the successful completion of 4 months, 25% after the successful completion of 8 months, and the remaining 25% upon successful completion of the entire AMC period.
14. For Non-comprehensive AMC, cost of accessories/devices/spare parts used will be paid on production of invoice after successful installation/repair/commissioning.
15. The firm must have prior experience in handling Computer AMC for government, public, or private sector organizations.
16. All personnel deployed must be qualified and experienced in hardware and software troubleshooting.
17. The firm should have a local service support team or office for timely resolution.
18. Copies of company profile and relevant document must be submitted with the quotation.
19. Company must execute an agreement of AMC with Matsyafed OBM Division.
20. Matsyafed OBM Division reserves the right to accept or reject any or all quotations without assigning any reason.
21. Matsyafed OBM Division reserves the right to award contracts to different vendors based on compliance and pricing.

For any queries, vendors may contact the Matsyafed OBM Division at obmdivision@gmail.com or 04772999597.



MANAGER (i/c)

MANAGER
(Out Board Motor Division)
MATSYAFED
ALAPPUZHA-688001

List and specification of spare parts/devices/accessories

Sl. No.	ITEM
1	19.5 inch or above IPS panel LED Monitor - ACER/ViewSonic/BenQ/DELL/LENOVO/SAMSUNG/LG/ASUS/MSI brands/sub-brands only (3 Year OEM On-Site Warranty)
2	150-Mbps USB WiFi Adapter - TP-Link, D-Link brands/sub-brands only (1-Year OEM Warranty)
3	150-Mbps High Gain USB WiFi Adapter - TP-Link/D-Link brands/sub-brands only (1-Year OEM Warranty)
4	300-Mbps USB WiFi Adapter - TP-Link/D-Link brands/sub-brands only (1-Year OEM Warranty)
5	USB 3.0 or above 32 GB Pen Drive - SanDisk/Samsung/HP/KingstonAcer/ADATA brands/sub-brands only (5-Year OEM Warranty)
6	64GB Pen Drive - SanDisk Ultra Flair USB 3.0 64GB (5-Year OEM Warranty)
7	5 Meter CAT6 patch code with RJ45 connectors – D-Link/Finolex/Commscope/Polycab/V-Guard brands/sub-brands only
8	2 Meter CAT6 patch code with RJ45 connectors – D-Link/Finolex/Commscope/Polycab/V-Guard brands/sub-brands only
9	USB Wired Keyboard -Logitech/Dell/HP brands/sub-brands only (1-Year OEM Warranty)
10	USB Wired Keyboard& Mouse Combo – Logitech/Dell/HP brands/sub-brands only (1-Year OEM Warranty)
11	USB Wireless Keyboard& Mouse Combo– Logitech/Dell/HP brands/sub-brands only (1-Year OEM Warranty, 12-month Battery life)
12	USB Wired Mouse –Logitech/Dell/HP brands/sub-brands only (1-Year OEM Warranty)
13	USB Wireless Mouse – Logitech/Dell/HP brands or sub brands only (1-Year OEM Warranty, 12-month Battery life, 1-Year OEM Warranty, 12-month Battery life)
14	2.5-inch SATA to USB 3.0 External Hard Drive Enclosure (Minimum 1 Year OEM Warranty)
15	240/250/256 GB SATA SSD – ACER/Kingston/Western Digital/Seagate/Crucial/SanDisk/ ADATA/ Samsung/ Seagate/ KIOXIA brands/sub-brands only (Minimum 3 Year OEM Warranty)
16	240/250/256 GB NVME SSD – ACER/Kingston/Western Digital/Seagate/Crucial/SanDisk/ ADATA/Samsung/Seagate/KIOXIA brands/sub-brands only (Minimum 5 Year OEM Warranty)
17	H61 Chipset Motherboard (Minimum 3-Year OEM Warranty)
18	H81 Chipset Motherboard (Minimum 3-Year OEM Warranty)
19	H310 Motherboard (Minimum 3-Year OEM Warranty)
20	450 Watt SMPS (Minimum 1-Year OEM Warranty)
21	4 GB DDR3 DIMM RAM (Minimum 3-Year OEM Warranty)
22	8 GB DDR3 DIMM RAM (Minimum 3-Year OEM Warranty)
23	8 GB DDR4 DIMM RAM (Minimum 5-Year OEM Warranty)
24	8 GB DDR4 SODIMM RAM (Minimum 5-Year OEM Warranty)
25	AA Size Alkaline Battery – Duracell, Energizer, Panasonic, Eveready, Nippo brands/sub-brands only
26	AAA Size Alkaline Battery – Duracell, Energizer, Panasonic, Eveready, Nippo brands/sub-brands only
27	CMOS Battery (Panasonic, Duracell, Energizer, Maxell, and Sony brands/sub-brands only)

Annexure-3

Minimum OS and software specifications

Sl. No.	Software Type	Name with Minimum Version (x64 bit only, unless specified)
1	Operating System	Windows 10 22H2 Home/Pro Windows 11 25H2 Home/Pro Kubuntu 24.04 LTS Ubuntu Desktop 24.04.3 LTS
2	Office Suite	Libre Office: 25.8.4 OnlyOffice Desktop: 9.2.1
3	Application	Adobe Reader: 25.001.20997 7-Zip: 25.01
4	Web Brower	Mozilla Firefox 140.6.0 ESR Google Chrome 143.0.7499.193 Enterprise
5	Utility	NAPS2 version 8.2.1
6	Runtime Libraries (For Windows OS)	Visual C++ Redistributables (x86/x64) 2005: 8.0.50727.6229 2008: 9.0.30729.7523 2010: 10.0.40219.473 2012: 11.0.61135.400 2013: 12.0.40664.0 2022: Latest 2026: Latest Visual Studio 2010 Tools for Office Runtime (x86/x64) 10.0.60922 Legacy Runtimes (x86) Visual C++ 2002: 7.0.9975.0 Visual C++ 2003: 7.10.6119.0 Visual Basic Runtimes
7	Runtime	Microsoft DirectX: 9.29.1974.1
8	Java	Java SE Development Kit: 8u202 Java SE Development Kit: 8u461
9	Security	Wazuh Agent

Annexure – 4
List of Computers with Brand and Specifications

Desktops

Sl No	CPU/Motherboard Brand, Model & Serial No	Monitor Brand, Model & Serial No	Processor Model & RAM Capacity	HDD Storage & SSD Storage	Keyboard Brand, and Mouse Brand	Office Location
1	GIGABYTE	DELL D1918 H0	INTEL CORE I3-4160, 4GB	500 GB	HP	MATSYAFED OBM DIVISION,ALAPPUZHA
2	GIGABYTE	ACER-EK220Q	INTEL PENTIUM G3260 4 GB	1 TB+ 1TB	HP	

Laptops

Sl No	Brand, Model & Serial No	Screen Size	Processor Model & RAM Capacity	HDD Storage & SSD Storage	Power Adapter Availability	Office Location
1	ACER N20C5	15.6 inch	Intel core I3-1115 Ghz	256 GB	Yes	MATSYAFED OBM DIVISION,ALAPPUZHA
2	ACER N20C5	15.6 inch	Intel core I3-1115 Ghz	256 GB	Yes	
3	DELL INSPIRON N 5050	15.6 inch	INTEL core I3-2350	128 GB	Yes	