

No. Mfed/Mktg/1643/2020

03 /08/2020



MATSYAFED

**KERALA STATE CO-OPERATIVE FEDERATION FOR FISHERIES DEVELOPMENT LIMITED ((MATSYAFED))
KAMALESWARAM, THIRUVANANTHAPURAM: 695 009.**

☎ : 0471- 2458606, 2457756, 2457172. Fax: 0471 –2457752.

Website: www.matsyafed.org Email: matsyafed@matsyafed.in

2020 - 2021

E-TENDER DOCUMENT

FOR

THE PURCHASE OF EQUIPMENTS USED IN FISHMARTS

NOTICE INVITING TENDER

(E-tender procurement)

No. Mfed/Mktg/1643/2020

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I. The Managing Director, Matsyafed invites online bids in two bid system (Technical & Financial) from registered manufactures / Dealers for the empanelled supply of Fish Display Trays ,Fish Cutting tables & Cash counter for a period of one year for use in Matsyafed fish marts in association with Primary co-operatives across Kerala. Matsyafed proposes about 50-100 Fish Marts to be made functional during this one year.

1.	Earnest money Deposit (EMD)	Rs.20000/- (Rupees Twenty thousand only)
2.	Tender Submission Fee	Rs.2000/ + 18% tax
3	Period of contract	One year of empanelment
4	Tender documents	can be downloaded from the website www.etenders.kerala.gov.in
5.	Bid submission start date & time	05/08/2020 11.00 A.M
6.	Bid submission last date & time	14/08/2020 05.00 P.M
7.	Date and time of opening of technical bid	17/08/2020 11.00 A.M
8.	Date and time of opening financial bid	will be intimated later after processing of technical bids

- II - 1. Tender documents and tender schedule may be downloaded free of cost from the e-GP website, www.etenders.kerala.gov.in
2. A bid submission fee of Rs. 2000/- + 18% tax shall be remitted online
3. The technical & financial bids should be submitted separately.
4. All bid/tender documents are to be submitted online only and in the designated cover(s)/envelope(s) on the e-GP website.
5. Tenders/ Bids will be accepted only through online mode on the e-GP website and no manual submission of the same shall be entertained. Late tenders will not be accepted.
6. The tender documents should contain the following two parts and should be submitted online
(1) Technical bid (2) Financial

III The technical bid should contain (all documents to be scanned & uploaded)

- a) Brief Description of the company / Establishment list of suppliers by the Company.
- b) Quality test certificate of the equipment
- c) Scanned copy of the Registration Certificate of the firm/company
- d) Scanned copy of GST Registration Certificate
- e) No. of years of experience in the supply of equipment.
- f) Scanned copy of the PAN/TAN card
- g) Prescribed tender document duly signed and sealed
- h) Detailed technical specifications of each and every item_or equivalent, without price quote (see Annex 1)
- i) Details of Warranty, commissioning, and training, and certificate regarding the availability of spares for a period of five years
- j) Item wise authorization Certificate, in case of authorized dealer.
- k) Original catalogue /Leaflets for all items, from the Manufacturer.

IV. Optional documents to be uploaded:

Optional documents if any can be uploaded through the “other important documents section” while uploading the documents.

V. The Technical bid should contain (all documents except cost details (as mentioned in III (a) to (k) to be scanned and uploaded)

VI. The on-line technical bids will be opened at the stipulated time on the stipulated date. If the technical bid opening date happens to be a holiday or non-working day or due to any other valid reason, the tender opening will be done on the next working day at the same time. Matsyafed will ask further information regarding the product if necessary and bidder should submit the same before the opening of the financial bid. The Managing Director, MATSYAFED, Trivandrum reserves the right to accept or reject all or any tender at his sole discretion without assigning any reason.

VII. The financial bid should contains price of items quoted including all taxes, levies and transportation charges on door delivery terms in the prescribed format.

VIII. The financial bids of the technically qualified firms will be opened on the stipulated date. If the bid opening dates happen to be a holiday or non-working day or due to any other valid reason, the tender opening will be done on the next working day at same time.

IX. OTHER TERMS AND CONDITIONS

a) The Technical bid will be examined by a committee decided by the management to assess the quality of the material, production / supply capacity, credibility and authenticity of the bidder. The financial bid of the qualified technical bid only opened

b) Details of each and every item required should be mentioned in the technical bid separately.

c) The price quoted in the financial bid should be all inclusive of all taxes & charges on door delivery terms.

d) Payment condition –Supply of equipment will be Empanelled for a period of one year.

1. Matsyafed shall not be responsible for any error like of missing of schedule data while downloading by the bidder.

2. Online Payment Modes- The tender document fees and EMD can be paid in the following manner through e-payment facility provided by the e-procurement system:

(i) State Bank of India (SBI) Internet Banking: If a bidder has a SBT Internet banking account, then, during the online bid submission process, bidder shall select SBT option and then select internet banking option. The e-procurement system will re-direct the bidder to SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.

(ii) National electronic Fund Transfer (NEFT) – If a bidder holds bank account in different bank, then, during the online bid submission process, bidder shall select the NEFT option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT either by using the internet banking or his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e-procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance Form for making a NEFT payment; otherwise payment would result in failure in e-procurement system.

AS NEFT payment status confirmation is not received by e-procurement system on a real-time basis, bidders are advised to exercise NEFT mod of payment option atleast 48 hrs prior to the last date & time of bid of submission to avoid any payment issues.

NEFT payment should be done as per the following guidelines:

(i) Single Transaction for remitting tender document fee & EMD : Bidder should ensure that tender document fees and EMD are remitted as one single transaction.

(ii) Account number as per remittance Form only: Account no. entered during NEFT remittance at any bank counter or during adding beneficiary account in Internet Banking site should be the same as it appears in the remittance form generated for

that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted to only to the account number given in the Remittance Form provided by the e-procurement system for that particular tender. Bidder should ensure that the banker inputs the Account number (which is case sensitive) as displayed in the Remittance Form. No additional information like bidder name, company name etc should be entered in the account no. column along with the account no. for NEFT remittance.

- (iii) Only NEFT Remittance allowed : RTGS payments, Account to account transfers, State Bank Group Transfers (GRPT) or cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT transaction only irrespective of the amount and specially instruct the banks not to convert the payment type to RTGS or GRPT.
- (iv) Amount as per Remittance Form: Bidder should ensure that the amount being remitted is neither less nor higher than the amount shown in remittance form.
- (v) UTR Number: Bidders should ensure that the remittance confirmation (UTR No.) received after NEFT transaction should be updated as it is, in the e-procurement system for tracking the payment.
- (vi) One Remittance Form per Bidder and per bid : The Remittance form provided by e-procurement system shall be valid for that particular bidder and bid should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has to be borne by the bidder. The suppliers bid will be evaluated only if the payment status against the bidder is showing “success” during bid opening.

SD

MANAGING DIRECTOR