

**KERALA STATE CO-OPERATIVE FEDERATION FOR  
FISHERIES DEVELOPMENT LTD.**

**(MATSYAFED)**

**e- BIDDING DOCUMENT**

**(Tender ID: 2020\_MFED\_366024\_1)**

**FOR**

**PROCUREMENT OF NYLON YARN TWISTING  
AND ALLIED MACHINES**

(Following Single-Stage: Two-Envelope Bidding Procedure under International Bidding)

**MANAGING DIRECTOR**

**Kerala State Co-operative Federation for Fisheries Development Ltd (Matsyafed)**

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## Preface

This document has been prepared by **KERALA STATE CO-OPERATIVE FEDERATION FOR FISHERIES DEVELOPMENT LIMITED. (MATSYAFED)** to facilitate a Single-Stage: Two-Envelope e-bidding procedure. In the Single-Stage Two-Envelope e-bidding procedure, Bidders submit simultaneously the e-bid through the e-GP website of Government of Kerala –[www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) in the two separate covers given in the online system, one containing the Technical Proposal with signed, dated & authenticated documents which are scanned and uploaded onto the website and the second with the Price Proposal in specified BOQ format given in the website along with the scanned and uploaded documents. Initially, only the Technical Proposals are opened online on the date and time notified in the e-Bidding Document. The Price Proposals will be opened only after processing the technical competency of the e-bidders, by a technical committee constituted by Matsyafed. No amendments or changes to the Technical Proposals will be permitted once the technical bid is opened. The objective of the exercise is to allow the Purchaser to evaluate the Technical Proposals without reference to Price Proposals. e-Bids with Technical Proposals which do not conform to the specified requirements will be rejected as deficient e-Bids. Price Proposals of technically compliant e-Bids are opened online on the a specified date which will be informed online to the technically successful bidders. The Price Proposals are evaluated and the Contract is awarded to the e-Bidder whose e-Bid has been determined to be the lowest evaluated substantially responsive e-Bid.

This document is based on the Master e-Bidding Document for Procurement of Goods, prepared by Multilateral Development Banks and International Financial Institutions, and reflects what they consider to be the best practices being followed in e-Bidding and Contracting processes for the procurement of goods.

## 1. INVITATION FOR PARTICIPATING IN THE e-BID

**Name of Work** : Procurement of nylon yarn twisting and Allied machines

**Bid No** : **MFED / MKTG / M1 /1406/2020.**

Dear Sir,

Matsyafed, Kerala State Cooperative Federation for Fisheries Development Ltd., the apex federation of 666 primary fishermen co-operatives with major equity participation by Government of Kerala is working for the socio economic development of fishermen of the State. It gives productive inputs to fishermen through primary co-operatives and conducts the primary sale of fish through beach level auction. It has got many commercial activities which include three fish net factories with a market share of about 40% of the Kerala State. As part of backward integration it propose to establish a yarn twisting facility to produce nylon twine at Parvoor of Aleppey District of Kerala and with a capacity of 500 tons per annum. This e- tender is invited for the supply of yarn twisting machine and allied machine under International Competitive Bidding.

Matsyafed requires that Tenderers and Contractors, under contracts , observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, Matsyafed will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the supply in question.

e-Bid documents for the above mentioned Supply are given as Annexure-1. Please note that bids are to be furnished online only through the e-GP website of Government of Kerala [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) , before the deadline for e-bid submission date & time mentioned in the e-bid document.

e-Bids received on time will be opened online at the specified date & time fixed for opening of e-bid. The opened e-bids can be viewed simultaneously by all the e-bidders online.

The e-bidder shall submit his e-bid for the above work by depositing the required 'e-Bid submission amount' and 'e-Bid Security Amount /Earnest Money Deposit' online in accordance with the conditions given for online payment in clause 21 of ITB. However, in the event of acceptance of the e-bid, the successful e-bidder will have to lodge specified security deposit .

e-Bids received late, i.e. after the due date and time fixed for receipt of e-bids will not be considered. Telegraphic offers, offers by hand/post/courier/ fax or e-mail shall not be considered even if received on time.

However, *after the deadline for submission of e-bids*, a hard copy of the entire set of documents uploaded on the website, duly signed and authenticated are to be sent by post/courier in a sealed envelope superscribed – “e-bid documents for supply of yarn twisting machines to Matsyafed Twine Factory, Aleppey” to the Managing Director, Kerala State Co-operative Federation for Fisheries Development Ltd.(Matsyafed), Kamaleshwaram, Manacaud P.O., Trivandrum -695009, Kerala, India. Hardcopies of those e-bids which have been received online only will be considered.

e-Bids submitted shall strictly comply with the following requirements:

1. e-Bid documents should be downloaded, signed in ink, dated and authenticated in all places provided for in the documents, scanned and then uploaded on to the website-[www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)
2. Corrections, if any, in the entries made to the uploaded e-bid documents, must bear the initial of the signatory.
3. If a e-bid is submitted on behalf of a firm or partnership or a limited concern, it must be signed either by all the partners or a person holding a valid power of attorney from the partners constituting the firm. The person signing the e-bid on behalf of a partner or on behalf of a firm shall attach with the e-bid a power of attorney duly executed in his favour by such other person or by the partners in accordance with the constitution of the company (in case of company) stating that he has authority to bind such other person or the firm or the company, as the case may be, in all matters pertaining to the contract.
4. A copy of the document authenticating the legal status of the e-bidder, whether partnership / limited company etc shall be uploaded with the technical bid. The e-bidder shall submit balance sheets for the last three years ( 2017-18,2018-19,2019 -20) duly certified by a Chartered Accountant / Certified Public Accountant/ or competent authority.
5. The e-bidder should specifically note that he is required to quote all inclusive rates for the supply of the entire machinery covered in the schedule. The e-bidder shall not include any conditions for fluctuation of prices in labour, materials, equipment, services, transport, software applications and all statutory taxes and levies.
6. The e-bidder may bid for all or any one or more of the goods and related services named under Section VI 1 list of goods.
7. Technical e-bids will be opened online on the due date and time fixed for opening of bids. E-Bidders, who have submitted their e-bids, can simultaneously view the opened e-bids online.
8. This letter shall form part of the e-bid documents and shall be duly signed, authenticated and uploaded along with technical documents.

## 2. BRIEF PARTICULARS OF e-BID

### 2.1. Invitation to e-Bid

The Managing Director, Kerala State Co-operative Federation For Fisheries Development Ltd.,(Matsyafed), Kamaleshwaram, Manacaud. P.O., Trivandrum-695009,Kerala State, India, invites competitive e-bids from competent and experienced manufacturers for participation in the supply.

Name of Project	MATSYAFED TWINE FACTORY, ALEPPEY
Name of Work	Procurement of nylon yarn twisting and allied machines.

### 2.2. Pertinent Points

Details of terms and conditions as well as technical specifications for the items of works as indicated in the INVITATION FOR PARTICIPATING IN THE e-BID are contained in the e-bid documents for the above work. The e-bidder can download the bid documents from the e-GP website of Govt. of Kerala [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) , free of cost.

1.	e-Bid reference	MFED / MKTG / M1 /1406/2019 dated 16.06.2020.
2.	Name of work	Procurement of Yarn twisting and Allied machines.
3.	e-Bid submission cost -non-refundable	INR 7500 (Indian Rupees Seventy five thousand only) plus tax online payment through net banking system only as shown in clause 21 ofl TB
4.	e-bid security/ Earnest Money Deposit (EMD) (Refundable)	EMD will be INR 1,00,000/- (Rupees One lakh only)
5.	Date, time & venue of Pre-bid Meeting	24/06/2020 11.00hrs(IST) Head Office of Matsyafed, Kamaleshwaram, Manacaud, Trivandrum district, Kerala State, india
6.	Seek Clarification Start Date	19/06/2020
7.	Seek Clarification end date	04/07/2020
8.	e-Bid submission start date & time	19/06/2020 15.00 hrs

9.	e-Bid submission end date & time	09/07/2020 ,15.00 hrs
10.	e-Bid validity	90 days
11.	Time of completion of the work	150 days from the date of Letter of Agreement (LOA)
12.	Date & time of opening technical bid	14/07/2020 ,15.00 hrs
13.	Date & time of opening financial bid	As decided after opening and processing of technical bids
14.	Address for Communication	Managing Director Kerala State Co-operative Federation for Fisheries Development Ltd. (Matsyafed),Kamaleshwaram, Manacaud P.O., Trivandrum- 695009, Kerala State, India e-mail: matsyafed@asianetindia.com Fax: +91 471-2457752

Sd/-

Managing Director

Place: Trivandrum

Date :



### 3. NOTICE INVITING e-BID

#### 3.1. Invitation

Competitive e-bids are invited for and on behalf of Matsyafed by the undersigned from competent and experienced manufacturers who are hereby invited for participation in the e-bidding procedures for the works.

Name of Project	MATSYAFED TWINE FACTORY, ALEPPEY
Name of Work	Procurement of yarn twisting machine and Allied machines.

#### 3.2. e-Bid Format

The e-bid will be accepted online through the e-GP website- [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) . The documents and formats for the e-bid can be downloaded free of cost from the GP-website – [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in).

#### 3.3. e-Bid Content

The e-bids shall contain two parts viz., Technical bid and financial bid to be furnished in a single stage in two separate envelopes given in the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in). The bid and all concerned documents called for should be signed, dated, authenticated, scanned and uploaded through the website [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in)

##### 3.3.1. Technical Bid

**The Technical bid should contain ( all documents to be scanned & uploaded)**

1. Technical details / technical proposal with formats & data sheets
2. Original brochures & literature supporting the technical specifications with warranty details
3. Work implementation programme as a bar chart
4. Volume 1 of bid document to be signed on all pages, scanned and uploaded
5. Document for legal status of e-bidding firm and balance sheets for last three years

6. No relationship certificate
7. Power of attorney in favour of the person signing the e-bid & other uploaded documents (in case of company)
8. Letter from the bidder's banker confirming fund availability that is sufficient for supply and execution of the work for the project period
9. List of similar installations in India for the past five years, with copies of the installations & completion certificates issued by the client/s duly certified by a Chartered Engineer / Chartered Accountant/ Competent authority.
10. Details of payment of e-bid submission cost and e-bid security (EMD).

### **3.3.2. Financial bid**

The Financial bid should contain ( all documents to be scanned & uploaded)

- a) BOQ (Price Bid) in specified format and should include all levies, charges, taxes, rates etc for supply, installation, testing and commissioning.
- b) Price list of all essential spare parts

### **3.4. Note**

The e-bids should be uploaded online within the period specified for the bid submission. The technical e-bids will be opened at the stipulated time on the stipulated date. If the technical e-bid opening date happens to be a holiday or non-working day or due to any other valid reason, the e-tender opening will be done online on the next working day at the same time. The opened technical e-bids can be viewed by the e-bidders online. Technical e-bids received without any of the details mentioned in para 3.3.1. will not be considered for financial e-bid opening. The financial e-bid containing all documents as mentioned in 3.3.2. of the technically qualified firms will be opened on the stipulated date. If the e-bid opening dates happen to be a holiday or non-working day or due to any other valid reason, the e-tender opening will be done online on the next working day at the same time. The opened financial bids can be viewed by the e-bidders online. A pre-bid meeting shall be convened by the Managing Director, Matsyafed on the specified date at his office in Trivandrum, Kerala, to clarify any issues raised by the intending bidder. The Managing Director, MATSYAFED, Trivandrum reserves the right to accept or reject all or any e-bid at his sole discretion without assigning any reason.

-Sd/-

**MANAGING DIRECTOR**

**4. LETTER SUBMITTING THE e-BID**

e-bid/ Reference No.

Place:

Date:

From

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To

The Managing Director,  
Matsyafed,  
Kamaleswaram, Manacaud P.O.  
Thiruvananthapuram – 695 009.

Sir,

**Sub:** Submission of e-bid No: Mfed/Mktg/M1/1406/2019 due by ..... hrs on .....2020 for the contract for the work of "Procurement of Yarn twisting & Allied Machinery for Matsyafed Twine Factory, Paravoor, Alappuzha.

Ref: Your e-bid notification no. ....dated.....2020

I / We ..... on behalf of, ..... as their duly authorised person(s) in my / our official capacity as .....of the aforesaid firm, hereby submit this e-bid for your consideration. I / We have read and understood all conditions of this document in full spirit and meaning. I / We hereby agree to accept all the conditions put forth in the succeeding pages of this document without any deviations or with the exceptions which may be expressly admitted and accepted by the e-bid accepting authority before the award of work. The e-bid submitted is fully in accordance with the bid and I / we agree to all conditions specified in the e-bid.

Yours faithfully,

(Office seal)

Signature of e-bidder with name & designation

**5. FORM OF FINAL AGREEMENT**

This will be furnished to the successful e-bidder along with the letter of award.